**Application Requirements and Selection Process**

**Before submitting your application review the following points to ensure complete understanding of the scholarship application, deadline, and eligibility requirements.** It is your responsibility to ensure that a complete application and all requested materials are submitted. Incomplete submissions will not be considered.

**Deadlines:**

Applications will be accepted starting January 21, 2020 and must be received via e-mail at [scholarships@alumknights.info](mailto:scholarships@alumknights.info) by ***Saturday*, February 8 at 12:00 pm MST**. Please note that the transcript and letter of recommendation must be submitted *in-person* to Mr. Allen Lindsay, College & Career Counselor, in Room 310 (*not via e-mail*) by ***Monday, February 10*, at 2:30 pm**.

**Eligibility Requirements:**

* Must have a cumulative 2.0 GPA or better
* Must be graduating in May 2020 from Del Norte High School
* Must be accepted to a career/technical/vocational program in a New Mexico community college or a trade/vocational school in Fall 2020. Examples of programs include:

|  |  |  |
| --- | --- | --- |
| Architectural/Engineering Drafting Technology | Cosmetology  Culinary Arts | Machine Tool Technology |
| Automotive Technology | Diesel Equipment Technology | Plumbing and Gas Fitting |
| Aviation Technology | Electrical Trades | Rapid Prototype |
| Carpentry | Film Technician | Surveying Engineering |
| Construction Management Technology | Geographic Information Technology | Truck Driving |
| Construction Technology | Heating, Ventilating, Air Conditioning and Refrigeration (HVAC) | Welding |

**Application Components:**

* Student Information
* Parent/Guardian Information
* Career/Technical/Vocational Interests
* One (1) Letter of Recommendation (cannot be from a relative or legal guardian) submitted to Mr. S. Allen Lindsay, College and Career Counselor.
* Current Unofficial High School Transcript submitted to Mr. Lindsay.

**Selection Process:**

Applications will be evaluated in February to determine the rating of applicants based on selection criteria developed by the AlumKnights Student Support Committee. Students who submit the proper application materials and are selected through a preliminary selection review will be invited to participate in a formal interview with members of the AlumKnights Student Support Committee in March. The final awardee(s) will be selected and notified no later than **March 29, 2020.**

***Questions about the application materials can be directed to*** [***scholarships@alumknights.info***](mailto:scholarships@alumknights.info)***. A member of the AlumKnights Student Support Committee will respond to you as soon as possible.***

**Application**

**Instructions:**

* Please fill out this application in its entirety and return it via e-mail to [scholarships@alumknights.info](mailto:scholarships@alumknights.info) by *Saturday*, February 8, at 12:00 pm.
* Submit an unofficial copy of your transcript and one letter of recommendation to Mr. S. Allen Lindsay, College & Career Counselor, in Room 310, by *Monday,* February 10, at 2:30 pm.

To receive an electronic version of this file that you can fill in, please see Mr. Lindsay, or you can download it directly from <http://www.alumknights.info/scholarship-information/>.You can also submit your answers directly to our website at <http://www.alumknights.info/alumknights-skilled-trades-scholarship-application-20>20. f you choose this option, we recommend that you first fill out your answers in this document, then cut and paste them into the website form.

**Student Information:**

*Please use your legal name when completing this form.*

**Last Name:**  Click or tap here to enter text.

**First Name:** Click or tap here to enter text.

**Middle Name or Initial:** Click or tap here to enter text.

**Gender:** Click or tap here to enter text.

**E-mail Address:** Click or tap here to enter text.

**Mailing Address:** Click or tap here to enter text.

**City:** Click or tap here to enter text. **State:** Click or tap here to enter text. **Zip:** Click or tap here to enter text.

**Primary Telephone Number:** Click or tap here to enter text.

**I expect to attend the following school in FALL 2020:** Click or tap here to enter text.

\*Proof of acceptance or current student enrollment from the above school is required prior to receipt of funds. Funds will be sent directly to your school.

**Grade Point Average (GPA) (on a 4.0 scale):**

**Weighted:** Click or tap here to enter text. **Unweighted:** Click or tap here to enter text.

Your most recent *unofficial* transcript is required. **Please submit your transcript and letter of recommendation in sealed envelopes to Mr. S. Allen Lindsay in Room 310 no later than Monday, February 10, 2020, at 2:30 p.m.**

**Parent/Guardian Information:**

Please provide the name, address, and phone number of a parent or legal guardian. (Example: Marlene Blake, 1234 Any Street, Albuquerque, NM 87110; (505) 555-5555)

Click or tap here to enter text.

**Career Interests:**

1. What type of job or career would you like to pursue? Why do you think this would be a great job and a job you’d enjoy doing?

Click or tap here to enter text.

1. What are your strengths?

Click or tap here to enter text.

1. Have you repaired, created, or built something? What was it and what did you do?

Click or tap here to enter text.

1. What classes or clubs did you enjoy at Del Norte?

Click or tap here to enter text.

1. Did you take any at CEC, CTE, or Dual Credit classes? If so, which ones?

Click or tap here to enter text.

1. Describe any paid job you have held.

Click or tap here to enter text.

1. If we left anything out that you want us to know please attach that to this application or write about it below. It can be photos or a description of a project that is in progress or completed.

Click or tap here to enter text.

Thank you for your time and effort to fill out this application.

Please save this application and e-mail it to [scholarships@alumknights.info](mailto:scholarships@alumknights.info).

**When you are done, please print a copy for your records.**